

# DEIGHTON PARISH COUNCIL

## ANNUAL MEETING OF THE COUNCIL

OFFICIAL NOTICE OF AN EXTRAORDINARY MEETING OF DEIGHTON PARISH COUNCIL TO BE HELD AT 10.30AM IN ESCRICK VILLAGE HALL ON TUESDAY 4<sup>TH</sup> JUNE 2025.

Chairman: Cllr E Lewis

Clerk/RFO: Mrs H Guest  
[deightonpc@gmail.com](mailto:deightonpc@gmail.com)

**Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1**

Meetings are open to press and public except for any item labelled as Part 2 under the Public Bodies (1960) Act  
**Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making.**

- At this short meeting, there will be no section for public comments. These will be taken at the next meeting.
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press to sign the attendance book.

**Councillors are summoned to attend the Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the Agenda below.**

### Agenda items

#### Part 1

**25047: Welcome:** Chair to **welcome** councillors, clerk and visitors to the meeting.

**25048: Apologies/Attendance:**

- a. Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether to accept any reasons given.
- b. All present are requested to sign the Attendance book.

**25049: Interests:** Chair to remind members to make any declarations of interest in any agenda items.

**25050: RFO to report** on closing balances and recent payments.

- a) **Bank Balance** : Deferred until next full meeting.
- b) **Payments made since last meeting under Clerk's delegated powers:** Deferred until next full meeting.
- c) **Payments to be made:** Deferred until next full meeting.
- d) **Receipts** : Deferred until next full meeting.
- e) **Other:**
  - 1). Audit:

- (i) To certify Deighton Parish Council as exempt from external audit for the fiscal year 2024/25.
- (ii) To note the Annual Internal Audit Report for 2024/25 included at page 4 of the Annual Governance and Accountability Return 2024/25.
- (iii) To approve Section 1 – Annual Governance Statement 2024/25 for Deighton Parish Council on page 5 of the Annual Governance and Accountability Return 2024/25.
- (iv) To approve Section 2 – Accounting Statements 2024/25 for Deighton Parish Council on page 6 of the Annual Governance and Accountability Return 2024/25.
- (v) To approve the publication of documents required by the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities

To note payment of Clerk's salary.

To resolve whether to accept report and payments made/to be made.

**25051: Lamppost at northbound bus stop in Escrick:** At very short notice, we have been informed that Escrick Parish Council are proposing to fund the placement of a lamppost for the northbound bus just past the Church. The land falls within Deighton Parish, hence they need the approval of Deighton Parish Council to progress this matter. Deighton Parish Council has not been involved in the discussions for this project, nor have we been approached for any of the funding. To resolve whether to approve.

**25052: Items for the next agenda:**

**Closure of meeting.**

**Signed: H Guest, Clerk**

**Date: 30<sup>th</sup> May 2025**